

# RETES

REAL ESTATE TRAINING AND EDUCATIONAL SERVICES

## Virtual Real Estate Principles and Practices School Policy

### ATTENDANCE:

1. Students are expected to be in the classroom during the entire class session to receive credit for the required course hours. Students may NOT leave the virtual classroom to make phone calls, or conducting other business unless there is a break. Driving your car while in class is not acceptable - anyone in their cars will not receive credit for that class. Students will only receive credit for time they are **actually** in virtual classroom. If you are using your cell phone for class you cannot answer or make phone calls while taking class.
2. **Principles & Practices Course Requirements:** The Connecticut DCP requires applicants for a real estate sales license to:
  - Attend at least 60 hours of virtual classroom instruction.
  - Pass a final exam with a score of at least 70%.

Our P&P course offers a total of 64 hours of classroom time, 60 hours of instruction and 4 hours for final exam; these are the requirements of the State.

1. **Retests to be done by appointment only**
2. **Must use a calculator, no cell phones open during testing**
3. **Hours and Final Exam must be completed within 6 months from class completion or you will need to retake and pay for course again.**

### STUDYING

Your success in the classroom will be impacted by your personal study habits. Principles and Practice is a foundation course that requires the student to read all of the text assignments *and* to consistently review the class notes and handouts. Successful course outcomes require not only your active

participation *in class* but an additional investment in time *outside of class* to review and prepare for the next session. The course final exam and the State exam are difficult. Developing an organized and disciplined approach to your studies is essential in preparing for the continuing educational and professional requirements of a career in real estate.

## **CANCELLING**

If a student fails to notify the School of his/her decision to withdraw, the student will be considered a drop-out and will NOT be entitled to refund.

**Withdrawal** requests received before Noon (12:00 pm) on the last business day prior to the start of the first class session, will receive a tuition refund.

- **NO REFUNDS** will be made after the start of the **first class session and students will be responsible to pay full course tuition of \$400.00**
- *The school reserves the right to expel any students who continue to miss excessive numbers of classes.*